

NOMINET REGISTRY ADVISORY COUNCIL**DRAFT: PURPOSE AND TERMS OF REFERENCE
[] 2021****1. Establishment**

On 28 January 2021 the Board of Nominet UK supported the establishment of the Registry Advisory Council.

2. Scope and remit

The Registry Advisory Council shall undertake the following activities:

- Contribute industry insight and expertise on the domain market;
- Highlight security or compliance issues that may inform .UK policies, systems and acceptable use policies;
- Consider the prioritisation of appropriate systems and services to meet the needs of registrars, members, domain name registrants and wider stakeholders;
- Involvement in the annual .UK registration fee review;
- Provide an industry perspective on .UK policy development in advance of public consultations;
- Receive regular updates on Nominet strategy and Public Benefit activities; and
- Meet with the Nominet UK Board biannually to brief the Board on matters of relevance and importance to the Nominet membership.

3. Membership

The Nominet Registry Advisory Council shall comprise of no fewer than three members.

The recommended structure is:

- One member from the large retail/reseller market;
- One member from the mid/smaller retail/reseller market;
- One member from the secondary market; and
- One member from the brand protection market.

Attendees from Nominet UK will include:

- A Non-Executive Director of Nominet UK;
- The Managing Director of Registry; and
- The CEO of Nominet.

Council members are elected through an open process. Nominet will call for nominations for the election of representatives and elections shall be conducted on the basis of one member one vote.

Expressions of interest should be formally submitted to the Nominet Company Secretary. To allow members to make an informed choice when casting their vote each candidate should submit a written election statement (250 word limit).

Council members will initially serve a two-year term and may be re-elected.

The Chair of the Nominet Registry Advisory Council shall be elected by the Council members annually. After the Chair has served a one-year term they may not re-stand for the role of Chair for one year.

4. Quorum

The quorum necessary for the transaction of business shall be **three**.

5. Meetings

The Nominet Registry Advisory Council shall meet at least **four** times a year and at such other times as the Chair shall require.

Meetings are anticipated to last half a day with the location of the meetings in London, Oxford or via video conferencing.

6. Notice of meetings

Meetings shall be called by the secretariat at the request of the Chair, or by request of any member of the Nominet Registry Advisory Council and unless otherwise agreed, notice of the meeting together with an agenda and supporting papers will be forwarded no fewer than **five** working days before the meeting date.

7. Minutes of meetings

Draft minutes of the meetings shall be circulated promptly to all members of the Nominet Registry Advisory Council and published in the member hub once formally approved.

8. Duties

The Advisory Council shall advise on the key aspects of Nominet's .UK registry activities.

9. Reporting responsibilities

The Chair of the Registry Advisory Council shall give periodic updates to the Nominet Board, or do so when requested to.

The Chair shall attend the AGM to answer any member questions on the Council's activities.

10. Remuneration

Members of the Advisory Council shall be remunerated at the rate of £500 per half day to cover attendance at the meetings. It is expected that there may be adhoc conference

calls or emails between meetings. Preparation will not be paid for in addition to this rate. If there is a shorter or longer meeting, fees will be adjusted to reflect that.

All reasonable travel expenses will be paid by Nominet in accordance with travel to and from meetings. These should be agreed in advance.

11. Conflict of Interests

Any member of the Advisory Council who has a direct material interest relating to any discussion or decision of the Council must declare that interest before the item is discussed. The Advisory Council will decide how best to handle the conflict, with the Chair having the final decision.

12. Other matters

The Registry Advisory Council shall have access to sufficient resources in order to carry out its duties including access to the Company Secretary for assistance as required.

The Registry Advisory Council will, at least annually, review its terms of reference to ensure it is operating at maximum effectiveness.

13. Authority

The Registry Advisory Council is established as an advisory body only and does not have executive powers.

REVIEW DATE: